

DCMC Operations Chief Meeting Minutes - Ft. Belvoir; Thursday, May 13, 1999

Presentation and Opening Remarks by Ms. Jill Pettibone

Ms. Pettibone said the Commanders Conference went well. Would probably have a VTC in June to prepare for the next Commanders Conference. This would be a good time to begin thinking of ideas to discuss.

MG Malishenko presented charts at the Commanders conference illustrating the Navy's "way of doing business" in the area of UCAs, small Time and Material Contracts, etc. and how it drives certain DCMC metrics to be red. Ms. Pettibone to meet with the Navy about these drivers and possible solutions.

At the DCMC Commanders round table, discussed some weaknesses with DFAS. To evaluate the root causes of the problems, additional information is required from the CAOs. The commanders at the round table agreed to collect data for a two to three month period to track trends. A draft tracking sheet is being drafted.

Review teams will begin evaluating workload of district staff in the near future. Should begin to document what staff support do daily. The staff support input into PLAS does not always capture nor track what support always does.

The Air Force is going to begin using credit cards to pay contractors under their "Lightning Bolts". They have suggested that DCMC participate. DCMC tests have shown contractors are getting paid quicker but are not realizing cost savings at DFAS. The reason is that DFAS still has to track payments through their accounting systems. Ms. Pettibone has briefly spoken to AFMC about credit card payments and will do more in the future. We would like to see savings before we do more.

Ms. Pettibone met with the Australian Ministry of Defense to discuss software CAS and a software exchange program. They are interested in acquiring SCE (software Capability Evaluation) support and SPDP (Software Professional Development Program) Support.

The Air Force has developed a Hazardous Material Training Course available on CD ROM. This training will be available to DCMC at no cost. A memo will be issued to the field to notify interested parties that this training is available.

Action Item Review, Mr. Ron Pulos/ Mr. Michael Carter

Action Items Closed as of the May Ops Chief Meeting:

OP0086- March Action #1
OP0088- March Action #3
OP0092- April Action #1
OP0093- April Action #2
OP0095- April Action #4
OP0096- April Action #5
OP0097- April Action #6

Action Items Open as of the May Ops Chief Meeting:

OP0081- January Action #2
OP0087- March Action #2
OP0089- March Action #4
OP0094- April Action #3

Additional Action Items from the May Ops Chief Meeting:

May Action #1- (DCMDW: Mr. Dick Horne): Take the generic points from the charts and establish list of process owner functions for each: HQ/District/CAO.

May Action #2- Need approximation of impact to DCMC-HQ/ District- (Do Not do data call to field.) Ms. Pettibone wants HQ champion to work with District owners to determine effect of raising thresholds on Districts/DCMC-HQ.

May Action #3- Info letter needed to inform the field (heads- up) of impending changes.

May Action #4- Ms. Kobus to brief on new rules for changes in accounting practices.

Topics Covered During the May Ops Chief Meeting:

1. Price-based Acquisition Recommendations; DCMC-OA/ Mr. Dave Ricci
2. ODO Training Results at DCMC Atlanta; DCMC-OA/ Ms. Vivian Hill
3. The Small Dollar Contracts PAT to Brief Their Current Status; DCMC-OB/ LtCol Osborn/ Ms.Vivian Hill
4. Redefine the Engineering Plan to be concurrent with training and the One Book" DCMC-OB/Mr. R.Pillai/Mr.Mike Ferraro
5. DCMC Multifunctional Team Leaders Course; Ms. Kathy Zalonis
6. End-To-End Procurement Process; DCMDI-RP/ LtCol Paul Yandik
7. The Packaging PAT to Brief final recommendations. Run PLAS hours for packaging. How many hours accumulated by Packaging people.; DCMDW/ Mr. Steve Spiker
8. Certification PAT; DCMC-OB/ Ms. Georgeanna Adams
9. Roles of the CAO/District/HQ in the process analysis. Canceling Funds will be the issue; DCMC-OA/ Ms. Patty Tellez
10. CAS Panel Recommendations; DCMC-OA/ Ms. Tricia Kobus
11. Bill of Rights; DCMC-OC/ Mr. Michael Carter

Tentative Topics for the June Ops Chief Meeting

1. Integrated Surveillance; DCMC-OC/ Mr. Robert Kennedy
2. Non-Destructive Testing (NDT); DCMC-OB/ Mr. Maurice Poulin
3. TAG Strategies; DCMDW/ Mr. Randy Feit
4. Packaging Specialists' Roles/Expertise; DCMDW/ Mr. Steve Spiker; DLSC-LLD/ Mr. Guerrero
5. Certification PAT; DCMC-OG/ Ms. Georgeanna Adams
6. Software Maturity Model; DCMDE-SS/ Lt. Col. Robert Lang
7. SDR Matrix Update; DCMC-OB/DLSC-LLD/ Mr. Frank Guerrero

The Schedule of future Ops Chief Meetings in CY99

June 17 - DCMC Dallas

July 28/29 - DCMC Cleveland

Aug 25 - Ft. Belvoir

List of Attendees:

| <u>NAME</u> | <u>COMMAND</u> | <u>PHONE</u> | <u>EMAIL</u> |
|---------------------|----------------|--------------|--|
| Jill Pettibone | DCMC-O | 703-767-2411 | Jill_pettibone@hq.dla.mil |
| Bob Schmitt | DCMC-O | 703-767-2412 | Robert_Schmitt@hq.dla.mil |
| Paul Farley | DCMC-OA | 703-767-2443 | Paul_Farley@hq.dla.mil |
| R. Pillai | DCMC-OB | 703-767-8264 | R_Pillai@hq.dla.mil |
| Ella Studer | DCMD-OB | 703-767-3398 | Ella_Studer@hq.dla.mil |
| Molly Marshall | DCMDE-O | 617-753-4093 | Emarshall@dcmde.dla.mil |
| Pete Landini | DCMDW-O | 310-900-6500 | Pete_Landini@whq.dcmdw.dla.mil |
| Col. Ron Dabrowski | DCMC-AS | 703-767-7414 | Ronald_Dabrowski@hq.dla.mil |
| Bob Kennedy | DCMC-OC | 703-767-3382 | Robert_Kennedy@hq.dla.mil |
| Norris J. Nereng | DCMDI-O | 703-767-2481 | Norris_Nereng@hq.dla.mil |
| Lester Kuhl | DCMC-BD | 703-767-3363 | Lester_Kuhl@hq.dla.mil |
| LtCol Karen Osborn | DCMC-OB | 703-767-3442 | Karen_Osborn@hq.dla.mil |
| Kathy Zalonis | DCMC-OC | 703-767-2365 | Kathleen_Zalonis@hq.dla.mil |
| Frank Guerrero | DLSC-LDD | 703-767-3511 | Franklin_Guerrero@hq.dla.mil |
| LtCol Yandik | DCMCC-J | 703-767-3441 | Paul_Yandik@hq.dla.mil |
| Mike Ferraro | DCMC-OB | 703-767-4646 | Mike_Ferraro@hq.dla.mil |
| Garey R. Heumphreus | DLSC-LDD | 703-767-1478 | Garey_Heumphreus@hq.dla.mil |
| Patty Tellez | DCMC-OA | 703-767-3436 | Patty_Tellez@hq.dla.mil |
| Steve Spiker | DCMDW-GSO | 619-495-7650 | Sspiker@swest.dcmdw.dla.mil |
| Georgeanna Adams | DCAA-OG | 703-767-2408 | Georgeanna_Adams@hq.dla.mil |
| Tricia Kobus | DCMC-OA | 703-767-3401 | Tricia_Kobus@hq.dla.mil |
| Joe Maloney | DCMDW/WHQ | | Joe_Maloney@hq.dla.mil |
| Vivian Hill | DCMC-OA | 703-767-2371 | Vivian_Hill@hq.dla.mil |
| Michael Carter | DCMC-OC | 703-767-2446 | Michael_Carter@hq.dla.mil |
| Ron Pulos | DCMDE-OTBC | 617-753-4403 | Rpulos@dcmde.dla.mil |